



Our Lady of Mercy College
Parramatta

ROLE DESCRIPTION

Leader of Learning – TAS

Career Stage:	Lead
Classification:	Leadership Position Level 2
Reports to:	Director of Teaching and Learning
Supervises:	TAS Faculty

COLLEGE ENVIRONMENT

Our Lady of Mercy College Parramatta is a Christ-centred Catholic learning community established by the Sisters of Mercy in 1889. Founded on the Gospel of Jesus Christ, faithful to its Mercy tradition, OLMC is a Catholic Independent Girls' School committed to excellence in education, respect for the dignity of each individual and the development of a strong sense of justice and social responsibility.

OLMC's vision is to provide a contemporary Mercy education that empowers young women to lead with courage, to act justly and to make a difference in whatever sphere of life they choose to move, in the spirit of Catherine McAuley.

The policies of the College serve to promote the dignity and uniqueness of each human person. Their aim is to foster the intellectual, spiritual, emotional, physical and social wellbeing of all members of the College community within a safe, healthy, caring and sustainable environment.

OLMC seeks to live out the following Mercy values that underpin all that takes place at the College:

- Mercy
- Compassion
- Justice
- Dignity
- Excellence
- Hospitality
- Stewardship
- Service

All College staff are required to:

- actively support the Catholic ethos of the College, the College's Mission statement and the Mercy values.
- meet their obligations under the College's Code of Conduct and any relevant legislative requirements and agree to align their professional conduct to these obligations.
- promote a positive safety culture in the College through compliance with relevant WHS legislative requirements, the College's WHS policy and procedures, instructions and rules.
- safeguard and promote the safety, welfare and wellbeing of children and young people.

Accountability

The Principal delegates the specific areas of responsibility, reflecting the specific needs of the College community as well as external requirements. The specific accountabilities of the role will be reviewed annually by the Director of Teaching and Learning and the Deputy Principal, taking into account factors such as:

- School Improvement Plan priorities
- College Learning Framework
- Legal and statutory requirements from the regulatory jurisdictions
- Student needs

The TAS Faculty

OLMC Parramatta is an Independent Catholic girls' college offering outstanding educational, co-curricular opportunities and academic care for students across Years 7 to 12 and operates in a Notebook environment.

The TAS Faculty consists of a team of highly qualified and committed teachers, working in a collaborative environment to provide authentic learning opportunities for students through stimulating and innovative practice.

PRIMARY PURPOSE OF POSITION

The primary function of this role is to lead the TAS faculty in innovative and dynamic pedagogy to maximise learning outcomes for all faculty students.

KEY ACCOUNTABILITIES

Contribute to deepening the understanding of the Catholic tradition as a Mercy College and to building a faith community by bringing a Catholic perspective to all aspects of the role including engaging with the Mercy charism and role modelling Mercy values.

Collaborate with teachers, students, parents and other professionals through timely and effective communication to monitor student growth, identify learning potential, promote a growth mindset that will allow students to achieve their personal best.

Coach and mentor staff, sustaining an environment that supports continuous improvement in curriculum design, delivery, assessment and ongoing feedback leading to high quality outcomes for all students.

Develop, implement and regularly evaluate the teaching programs in collaboration with the Faculty staff to ensure that they are relevant and supportive of student growth.

Effectively implement the College's assessment and reporting policies so that they are timely and provide direction and guidance on assessment and reporting.

Liaise with the Inclusive Learning team, House Leaders, Leaders of Learning and Faculty staff to support transition plans for incoming students ensuring dignity, privacy and confidentiality.

Ensuring programming, documentation and delivery of all courses of study are consistent with NESA requirements.

Support all teachers undertaking mandatory accreditation requirements.

Ensure the effective transfer of student information to relevant staff, ensuring privacy of sensitive information and appropriate record keeping.

Other duties as directed by the Principal.

KEY CHALLENGES

Coaching and modelling best practice for teaching staff and working collaboratively to optimise student learning outcomes.

Ensuring a flexible response to changing student needs.

Constructing and contributing to Teaching and Learning projects that maximise student learning outcomes.

Integrating and supporting the domains of Pastoral Care, Mission and Teaching and Learning.

SELECTION CRITERIA

Essential Criteria

- Capacity to actively support and participate in the life of the College, and the Catholic mission and Mercy values of the College
- Appropriate tertiary qualifications (preferably with postgraduate study within pedagogy and/or quality assessment)
- Experience in teaching all aspects of the TAS syllabus
- Capacity to supervise, coach and mentor a faculty team
- Proven innovative and creative education skills
- Understanding of contemporary and innovative pedagogy including technology in a 1:1 notebook environment
- Excellent interpersonal, collaborative and communication skills
- Compliance with relevant WHS legislative and related College requirements